

Meeting Minutes, Friends of the Durham Library Board
9 January, 2008, 7:30 p.m.
Board Room, Main Library

Attending Board members: Jeff Laufenberg, presiding, Mary Auen, Bobbie Walters-Brown, Jane Goodridge, Vicki Hertz, Felicia Leggett, Jacqueline Matthews, Gary Snyder, Aviva Starr, Andre Vann, Ann Wilder, Bob Wilkinson.

Also attending: Skip Auld, Library Director, and Anastasia Bush, Grant Writer.

Call to order

Jeff called the meeting to order at 7:30 p.m.

Approval of minutes

The Board approved the minutes of the November 2007 meeting. Gary joined the Board in late 2007. The January 2007 meeting is his first Board meeting, and all members introduced themselves.

Treasurer's report (Mary)

Mary reported the following:

Year-to-date income:	\$32,490.18
Year-to-date expenses:	\$36,300.44
Net to spend until April book sale:	\$10,864.41

The Board approved the report.

Standing committee reports

Book Sale (Jane)

Plans for the spring book sale are progressing. Dates for the sale are 11-13 April. Satellite sales are planned for Southwest and Parkwood branches and for the North Regional.

Membership (Vicki)

Vicki expressed thanks to Stasi, who pulled the following membership numbers:

Adult	164
Family	82
Life	51
Patron	2
Senior	52
Sustaining	12
Youth	3
Friend Donor*	10
Foundation Donor	1080
TOTAL	1456

*Donors to the Ed Walters fund. These donors receive Friends memberships.

Vicki and Stasi will work to resolve membership problems that the Board discussed at the November meeting. (See the November meeting minutes.)

Nominating (Ann)

An article in the next *Best of Friends* will address the upcoming Board vacancies. Ann asked that the Board send recommendations for new members to Marge.

Liaison reports

Liaison to the Durham County Library Foundation Board (Vicki)

All NEH funds are due by the end of January 2008. The Foundation is currently \$43,000 short of its goal of \$1.5 million, but some pledges are still outstanding. Skip reported that, with the pledges, the Foundation is very close to its goal and has several irons in the fire.

The estate sale for the house that was donated to the Durham Library Foundation Board is scheduled for 10 a.m. on 26 January. Details are available at www.cindysmithauction.com. The Foundation is working with a realtor to sell the house, which has a tax value of \$280,802. The asking price is \$259,000. Proceeds from the sale of the house and its contents are unrestricted donations to the Foundation.

Liaison to the Durham County Library Board of Trustees (Skip reporting for Wendell)

The Trustees voted to eliminate meeting-room fees for non-profit groups. This item is on the agenda for the County Commissioners' meeting on 14 January.

The Trustees requested quotes for removing existing carpet in the Main Library. The replacement will likely be vinyl composition tile.

Old Business

Update of the book-sale shed (Jane)

The City/County Inspections Department granted a permit to place the shed in its previous location. At the County Commissioners' meeting on Monday, 14 January, Jane and Skip will request that the County accept the Friends' donation of the shed.

Cost for the shed is approximately \$7,000.00: \$6,000.00 for the shed plus landscaping costs, such as installing ramps. The goal is to have the shed in place in time for the April book sale. Replacement of the shed will probably be a media event, and the Board discussed hosting a shed-warming party. When the shed is in place, expenses for storage and moving books will decrease significantly.

The next *Best of Friends* will feature a story about the shed and will express gratitude to Dan Jewell and Charles Nickelson, who provided *pro bono* architecture and landscape-architecture services.

Timing of Technology Challenge Grant payment (Mary)

The invoice for the grant totals \$12,500.00, and the funds might not be available before the April sale. The Board agreed to formally request a delay until after the sale. Jeff will compose the request, and Stasi will deliver it.

Donation in memory of Ed Walters (Jeff)

Carol Walters sent the Board a note of thanks for their support and poinsettia gift following Ed's recent death. Jeff shared the note with the Board. Donations to the Ed Walters fund currently total over \$1,500.00. The Board agreed to allocate \$50.00 for a book donation in Ed's memory. Jane will communicate with Jan Seabock, Library Collections Manager, regarding book selection and purchase.

New Business)

Triangle Community Foundation (Skip and Jeff)

Fred Stang, Director of Development for the Triangle Community Foundation, recently contacted Skip and Jeff regarding currently available funds from the Durham Library Fund (at Triangle Community Foundation). With an initial gift of \$1,000.00, the Friends created the endowed fund in

1986. The \$7,211 represents accumulated quarterly, spendable, distribution since a 2002 distribution of \$11,000.00. Mr. Stang requested a decision prior to 31 January, to help the Durham Library Foundation Board meet the NEH grant challenge.

Two issues require the Board's attention:

- allocation of the \$7,211
- determination of the agent of the funds (Durham County Library or Friends of the Durham County Library)

After much discussion, the Board voted to allocate the funds to the Jonathan Henderson Memorial Fund. Two Board members opposed the allocation. The memorial fund supports children's programs at the Library, and allocation to the memorial fund qualifies for meeting this month's NEH grant match.

The Board agreed to discuss agency at the February meeting.

Library news (Skip)

Skip announced the following:

- A meeting to discuss plans for the Southwest Regional Library was held on 8 January at the current Southwest Branch. The branch will close for approximately 15 months, beginning at the end of 2008 (or early 2009) and reopen in 2010. A similar meeting is scheduled for 24 January at the Parkwood Branch to discuss plans for the South Regional.
- As part of the RFID project, items not in use at the Main Library will be culled after the October book sale. Culling will require approximately two months' use of the auditorium and meeting rooms. The RFID project is very beneficial because bar codes will no longer be required for books.

Announcements

Stasi announced 15 February as the target publication date for the next *Best of Friends*. The publication will include information about the Friends and ads for the satellite book sales. Stasi also photographed the full Board, members who joined the Board in 2007, and Board officers.

Adjournment

Jeff adjourned the meeting at 8:55.

Submitted by

Jacqueline Matthews