



Minutes of the 2007 Annual Meeting, Friends of the Durham Library
1 August, 2007, 7:30 p.m.
Board Room, Main Library

Attending Board members: Jeff Laufenberg, presiding, Mary Auen, Bobbie Walters-Brown, Jane Goodridge, Vicki Hertz, Jacqueline Matthews, Wendell Musser, Marge Nordstrom, Aviva Starr, Andre Vann, Ann Wilder, and Bob Wilkinson.

Also attending: Skip Auld, Library Director, and Anastasia Bush, Grant Writer.

Call to order and opening remarks

Jeff called the meeting to order at 7:32 p.m. He welcomed new Board members, and all present introduced themselves.

Jeff's goals as President include

- further aligning the Board with the strategic Library mission
- making better use of the Friends page on the Library Web site
- holding some Board meetings at other libraries (such as Stanford L. Warren and North Regional; the Board will meet at Stanford L. Warren in September)

Jeff announced that, in recognition of Marge Nordstrom's year of service as President of the Board, a copy of *Armitage's Native Plants* was donated in Marge's name to the Library collection.

Approval of minutes

The Board approved the minutes of the May meeting and the June annual meeting.

Treasurer's report

Jane distributed the financial report for the fiscal year ending 30 June, 2007 and the 2007-2008 budget. Printing costs will decrease this year because *Best of Friends* will be published less frequently. Also, some book sale expenses (labor for moving books and rental of storage units) will decrease when the new shed is in place.

The final report for Fall 2006 proposals (approved 1 November, 2006) follows.

Proposal	Approved	Spent
East Spring Festival	\$2,000.00	\$2,000.00
Parkwood ESL	450.00	431.12
Youth Services AV upgrade	8,850.00	8,846.59
Youth Services Write On	3,300.00	3,250.12
Durham Reads Together	3,000.00	3,118.08

Documentation - digital	2,400.00	1,995.90
TOTAL	\$20,000.00	\$19,641.81

Jane reported the following:

Assets

Savings account balance	\$22,672.06
Checking account balance	\$17,533.21
TOTAL ASSETS	\$40,225.27

Liabilities 07-08

Pledge to Campaign	
Pledge to Campaign	\$12,500.00
TOTAL LIABILITIES	\$12,500.00

The Board approved the report.

Standing committee announcement and reports

Book Sale Committee (Jane and Carol, co-chairs; Aviva, volunteer cashier coordinator; Ann, publicity)

Dates for the fall book sale are 5 – 7 October (Friday, Saturday, and Sunday). Beginning this fall, the Library will be open on Sunday afternoons; therefore, the sale will extend through Sunday afternoon. Jane reported a large number of books for the sale.

Marge encourages Board members to become more involved in sorting sessions. Jane says the need to train more people is constant.

Ann reported that ads for the sale will appear in Riverside High School newsletter and online. Bob suggested placing ads also in UNC and Duke newsletters.

Membership Committee (Vicki)

No report.

Nominating Committee (Marge)

No report. Ann and Felicia are on the committee.

Annual Meeting Committee (Kay)

If we continue to combine the annual meeting with a regular Board meeting, as we did in June this year, we no longer have a need for this committee. Marge says a committee already discussed the issue. Therefore, the decision is tabled until we identify what action was taken.

The Board approved the slate of committee members and chairs.

Liaison Positions (Vicki, liaison to the Library Foundation Board; Wendell, liaison to the Library Board of Trustees)

The Foundation has raised \$200K and has \$80K outstanding in its goal for the NEH 3-to-1 grant. Wendell will attend the Trustees meeting on 7 July.

New Business

2007-2008 calendar

Copies of the 2007-2008 calendar were distributed.

Book sale shed

Marge reported the shed will cost between \$18K - \$20K. The new shed will be located in the parking lot beyond the Bookmobile spaces. We have \$10K from the fire insurance, and the Foundation might provide the additional \$10K. The shed process is lengthy, and the calendar of the site-planning engineer is currently filled. Marge says the shed will be in place 4 to 6 months after all arrangements and negotiations are finalized.

Jane noted that much of the expense in the current Treasurer's report is related to book storage and moving. When the shed is in place, we will not have those expenses. Jane also thanked Marge for her work on the shed project.

Funding priorities

Jeff raised the question of how to allocate the \$40K that the Board has to spend for Library equipment and programs. The County provided \$50K to the Library for programs. (Programs money from the County was not available previously.) The Board agreed to solicit funding proposals from Library staff and from Friends.

At the September 2006 retreat, the Board identified several potential projects for funding. Of those potential projects, Skip noted that scholarships & staff development and the Main Library extreme makeover are timely and valuable. The makeover would have a significant impact in the short term. Skip will submit proposals for both projects.

Library News

Skip distributed copies of the staff newsletter, which contains information about the Library's community-centered Strategic Plan. The Board of Trustees approved the Plan in August 2006, and the kickoff occurred last fall. The Plan has seven goals, and Skip spoke about each goal. Skip will discuss the Plan with and ask for feedback from the Trustees in August.

Announcements

Clay Allen, who was a long-time maintenance technician at the Library, died in July. The Friends sent a bouquet to his family.

Adjournment

Jeff adjourned the meeting at 9:08.

Submitted by

Jacqueline Matthews